

Santa's Helpers Foundation  
2043 East Street, #0  
Concord, CA 94520  
*Registered 501(c)(3): CT276667*



Santa's Helpers Foundation of PA  
2929 Arch Street, Suite 1700  
Philadelphia, PA 19104  
*Registered 501(3)(c): 121358*

Santa's Helpers Foundation of Utah  
2150 South 1300 East, Suite 500  
Salt Lake City, UT 84106  
*Registered 501(3)(c): 12690866*

## **Santa's Helpers Foundation**

# Statement of Understanding

Please read and check off each statement and sign at the bottom that you understand.

- I understand that Santa's Helpers Foundation is a nonprofit organization, and that financial assistance is made possible through the generosity of donors and members.
- I understand that to qualify for the Toy Donation Program, I will need to provide updated documentation when requested by the Foundation. Failure to do so may lead to my donation request being denied.
- I understand that to qualify for the Toy Donation Program, I will need to provide an updated application and income verification. Failure to do so may lead to my donation request being denied.
- I understand that I must submit the requested documentation listed in the Requested Documentation Section below in order for my application to be reviewed.
- I agree to notify the Foundation if my financial situation improves, so that my donation request can be re-evaluated, thus providing more opportunities for others in need.
- I understand that sponsorships will be awarded on a first-come, first-served basis, subject to available funds and eligibility.
- I understand that I must provide the Foundation with contact information changes (address, phone, email) as they occur.

## REQUESTED DOCUMENTATION

In order to provide financial assistance in a fair and consistent manner, the following relevant documents must be attached and included with your application:

- Your most recent 1040 federal income tax return (if you file “Married Filing Separately,” please provide both returns).
- Last two pay stubs/LES (military) or Social Security or disability statement (or copy of bank statements showing amount of automatic monthly deposit) OR Profit/Loss statement & business license, if self-employed.
- Documentation of any Federal Assistance such as EBT benefits, rent subsidy or Aid to Dependent Children.
- Documentation of any State Assistance such as unemployment compensation.

NOTE: If you do not have any of the above documents required, you must submit a letter explaining your personal situation, as well as why you do not have the documents. All personal information will be kept confidential and secure.

Have you ever received a donation from Santa’s Helpers Foundation in the past?

- Yes
  - If yes, when did you receive a donation? \_\_\_\_\_
- No

I have read and reviewed the Statement of Understanding and the Requested Documentation.

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Print Name

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Signature

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Date